

**BRIDGEND COUNTY BOROUGH COUNCIL**

**REPORT TO AUDIT COMMITTEE**

**7<sup>th</sup> JULY 2011**

**REPORT OF THE ASSISTANT CHIEF EXECUTIVE - PERFORMANCE**

**INFORMATION AND ACTION REQUESTS BY COMMITTEE**

**1. Purpose of Report .**

1.1 To summarise for Members the actions and information requests made by the Audit Committee.

**2. Connection to Corporate Improvement Plan / Other Corporate Priority.**

2.1 Internal Audit's work impacts on the Corporate Improvement Plan and other corporate priorities

**3. Background.**

3.1 Internal Audit conducts reviews according to an annual audit plan and reports findings to Audit Committee.

**4. Current situation / proposal.**

4.1 A summary of actions and information provided is contained in the following table:

<b>Audit Committee Date</b>	<b>Action /Request</b>	<b>Officer Responsible</b>	<b>Comment</b>	<b>Current Status</b>
9 <sup>th</sup> December 2010	Further report in 2011 on HR records once work referred to under 4.4 – 4.6 has been completed	Head of Human Resources and Chief Internal Auditor	Included within the Completed Audits report submitted to Members on 7 <sup>th</sup> July 2011.	Complete.
3 <sup>rd</sup> March 2011	The Audit Committee requested a report from the Corporate Director Children detailing the circumstances which led to the decision by three secondary schools to opt out of the Catering Service and the arrangements in place in respect of liability, responsibility and quality control.	Corporate Director Children	Letter sent to the Corporate Director – Children from the Chair of the Audit Committee expressing the Committee’s concern as to the length of time it has taken to receive a response.  Report to be presented to Audit Committee 7 <sup>th</sup> July.	Outstanding
14 <sup>th</sup> April 2011	The Audit Committee were advised that a follow up on the completion of documentation for gym membership, which was a potential risk to individuals’ health would be followed up by the Chief Internal Auditor.	Chief Internal Auditor	Verbal update provided to the Audit Committee on 26 <sup>th</sup> May 2011.	Complete
26 <sup>th</sup> May 2011	One Member enquired if the Assistant Executive – Performance still intended to form a Treasury Management Panel from Members of the Audit Committee	Assistant Chief Executive - Performance		

**5. Effect upon Policy Framework & Procedure Rules.**

5.1 None

**6. Equality Impact Assessment.**

6.1 There are no equality issues.

**7. Financial Implications.**

7.1 There are no financial implications regarding this report.

**8. Recommendation.**

8.1 That the Committee notes this report.

**David Macgregor**  
**Assistant Chief Executive - Performance**

**7<sup>th</sup> July 2011**

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**Background documents:**

Internal Audit reports relating to the above audits are held within the Internal Audit Division.